



## ACADEMIC SENATE

*"The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, and technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community." Vision Themes of Santa Ana College: I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. New American Community*

### Approved Business Meeting Minutes February 25, 2014

#### Members Present

<i>Dana Bassett</i>	<i>Jeff McMillan</i>
<i>Steve Bautista</i>	<i>Renee Miller</i>
<i>Cherie Bowers</i>	<i>Madeleine Nguyen</i>
<i>Susan Gaer</i>	<i>Monica Porter</i>
<i>Madeline Grant</i>	<i>Stacy Russo</i>
<i>Victoria Gray</i>	<i>Sheila Shain</i>
<i>Ben Hager</i>	<i>Gabriel Shweiri</i>
<i>Ray Hicks</i>	<i>Teresa Simbro</i>
<i>Jarek Janio</i>	<i>Brian Sos</i>
<i>Jungwon Jin</i>	<i>Robert Stucken</i>
<i>Elliott Jones</i>	<i>Doug Wilkes</i>
<i>Luis Pedroza</i>	<i>John Zarske</i>

#### Absent

*Jodi Coffman*  
*Marley Cervantes*  
*Louise Janus*  
*John Ross*  
*George Wright*

#### Guests

*Tom Bonetati*  
*Mike Everett*  
*Rhonda Langston*  
*Becky Miller*  
*Brian Perez*  
*Kristen Robinson*  
*Joyce Wagner*

#### **I. Call to Order**

**A.** President Zarske called the meeting to order at 1:35 pm.

#### **II. Agenda Accepted** – A motion to approve the agenda made by Robert Stucken and seconded by Cherie Bowers was unanimously approved.

#### **III. Public Comments** —

- A.** Thank you to Carl Toth, for making the Senate Paella Party on Saturday, February 8<sup>th</sup> a wonderfully delicious event.
- B.** The Math Department prepared the following statement regarding the challenges being faced when striving to implement curriculum for the newly developed courses Math 83 and 84. *The Math Department desires to take the high road, but we do need support and desire for the SAC faculty to be properly informed. The SAC Math Department has been facing significant curriculum challenges this year from our division dean. The problem goes beyond a lack of communication to a violation of the 10 + 1, namely the willful obstruction of the curriculum process. Thank you for all of the support that the Academic Senate provides for faculty and our students.*
- C.** Discussion regarding the need for a degree audit system referred to the convocation breakout session lead by Mark Liang, during which the process and time line for implementation were presented. Based on current estimates students have earned but have not been awarded approximately 100,000 certificates. The system will also identify what courses students need to take to earn a certificate. This will be a useful tool for determining class needs.

**IV. Approval of the Minutes—**

- A.** February 5, 2014 – Motion to approve the senate minutes of February 5<sup>th</sup> was made by Cherie Bowers and seconded by Robert Stucken. The motion was unanimously approved.

**V. Reports—**

**A. President**—John Zarske

Enrollment: Intersession enrollment numbers surpassed the 300 FTEs target and ended at approximately 400. Spring 2014 enrollment is soft statewide. It is difficult to know if intersession and/or a shift in the California economic/employment situation have affected enrollment. A discussion regarding the district calendar will be requested to evaluate the effects and options of intersession, start and end dates, district use vs. college use, etc. Questions were also raised about the issues caused by classes added to the schedule late. In addition to causing confusion amongst students and faculty, resources such as textbooks need to be considered. The process of adding late start classes once the semester has started should be discussed.

Common Core: The implementation of the new system in K-12 is affecting community colleges as well. It is important that we create closer ties to SAUSD and have professional development activities for SAC faculty. We must consider the changes we will see in students enrolling as well as the programs offered in the teacher preparation programs.

Screening committees: We need Senate representatives on all of faculty screening committees. Strive to implement a consensus format for decisions when sending the most qualified candidates forward for second interviews.

**B. Secretary/Treasurer**—Madeline Grant

Faculty Awards of Excellence nominations close Friday, February 28<sup>th</sup>. Please submit. The Faculty Workroom is Open. There is a key code lock on the exterior door of A126. The code will be sent to all faculty. Please read the “House Rules” posted in A126.

**C. Curriculum**—Monica Porter

ADTs: SAC has 20 ADTs approved toward the goal of 22. Anthropology is very close to being completed. Physics has not been submitted. TMCs will launch September 1<sup>st</sup> and February 1<sup>st</sup> at which time the 18 month time period for development will begin.

CIDs: Curriculum Council is currently discussing who will sign off on substitutions for classes with CIDs and if a process that includes class and discipline faculty should be developed. The updated Curriculum Handbook has been completed and will be posted on the CIC website. Division Curriculum reps and Division offices will have hard copies.

**D. Facilities** —Elliott Jones

Rekeying: The process will be conducted building by building and will include faculty in planning process. Buildings C, H, T, & R are scheduled for roof repairs/replacement, H & R will be painted, and railings on R are being replaced. The turn directions on the exit lanes next to Security should be evaluated.

**E. SACTAC** – George Sweeney

The 5 year technology replacement plan has been presented to the district. TAG is considering a district license for Acrobat Pro. A survey will be sent out to determine the need for the Adobe Creative. The SAC Technology Plan 2012-17 will be presented to the senate for approval which includes a recommendation for a budget for Educational Media Services and the reinstatement of the Associate Dean of Media position.

**F. Accreditation** – Drafts are due today, February 25<sup>th</sup>. The next Co-chairs meeting is scheduled for Thursday, March 6<sup>th</sup> from 2:00 – 4:00

**G. SCC** —Joyce Wagner

The Course Substitution, Reciprocity Process, Enrollment Management Plan and a resolution regarding the 1 year accelerated degree were presented for a first reading. The pilot for TaskStream has begun. A request to name Library has led to the need to create a policy for naming sites on campus. President Juan Vazquez has announced his retirement. Joyce Wagner will be new curriculum chair.

**H. FARSCCD – Jeff McMillan**

The department chair formula is still being developed. Working condition issues related to faculty treatment are being raised. Please be aware and report concerns.

**I. Planning & Budget —Raymond Hicks**

FRC meeting will be held tomorrow. We are awaiting income numbers from Sacramento. The committee is looking forward to implementing technology into the process with TracDat. Goals have been adopted for the planning and budget committee.

**J. ASG Representative – Brian Perez**

KindaCarmenita will be held on March 6 and requires 175 volunteers. Black History month event will be February 27 from 11-1. Work continues toward increasing the student representative fee. The Student Leadership retreat is scheduled for February 28<sup>th</sup> from 9-2 pm.

**K. Division Senators:**

1. Business – The Paralegal department submitted its ABA accreditation report. GBE is launching a new Freelancer certificate and is partnering with Fashion, Arts, and Kinesiology. The division faculty are not in support of Intersession due to the effect on spring enrollment issues, late start and late finish and have requested a larger discussion even though the 2014-15 calendars has been approved.
2. Continuing Education – Thank you to Monica Porter and Madeline Grant for attending the Leadership meeting. Together we will begin working to create transitions from non-credit to credit courses/programs. Jarek Janio and Susan Gaer will be presenting at ASCCC Plenary in April and have submitted an article to the Rosterum.
3. Counseling – Working with district and SCC to implement the Matriculation program for Fall 2014 implementation under which all new students are assessed and receive an orientation and advisement. Questions were raised as to how non program specific or college wide projects fit into the planning and budget process is not part of the PAPR. NACCTEP, the national conference will be hosted by SAC this weekend and Steve Bautista will be presenting.
4. Fine and Performing Arts – Upcoming events: - Jazz Menagerie – Feb 25, 5-6 pm at Santora building. Art Exhibit of SAC Alumni at Santora Gallery ends March 1. Main Gallery - local artists begins March 3. “Big Love” on stage March 28 – April 5. Music Faculty Performance April 17- 5:00 pm.
5. Health Science – Preparing for 2015 Accreditation & and working on clinical placements for students.
6. Library - Women’s History & National Poetry Month displays and book prize drawing will be hosted during the month of March.
7. Math – Faculty continue working on the curriculum redesign process. The department received a grant for 36 iPads to be used when the program pilots. Ben Hager was will be presenting Ken Sill as a proxy vote for Math.
8. Student Services – The search for the Assoc. Dean continues. Emailing student letter of accommodations to faculty has been helpful. An instructional video has been created and will be shown at the next meeting. DSPS is working with outreach to bring

students with needs to SAC earlier. DSPS students cannot repeat classes more than three times although exceptions were made.

9. Technology – During 2013 – 12 Automotive Technology students were placed in well paying positions in Orange County. A SAC auto tech alumni from Zaire has been relocated to a refugee camp after home during the civil unrest there.
10. No Reports: Adjunct Faculty, Human Services, Humanities, Kinesiology, Science, Social Science –

**VI. Topics**

- A. OER Task Force** – Membership is requested for the taskforce that will evaluate issues, and needs, make recommendations, and discuss curriculum issues related to OER.
- B. Bachelor’s Degrees at Community Colleges** – If approved, SB 850 will create a pilot program for community colleges to offer Bachelor’s degrees for 8 years. Areas of focus will be where CSUs are impacted or not offering that degree. The SAC Nursing faculty supports this pilot program. Please bring feedback from faculty
- C. Remote Access** – Requires immediate attention. The inability to access email limits not only full time faculty but very importantly adjunct faculty from communicating with colleagues and students. This situation requires an urgent solution.
- D. College Hour** – Faculty in many areas are not currently in support of a college hour. Concerns about classrooms, staffing, and the effect on programs were raised. Is this a FARSCCD issue? Friday seems to be the best day to call meetings as there are limited class offerings.
- E. EEO Training – Fri, February 28th 9:000 – 11:00 am A130**

**The meeting was adjourned at 3:40 pm.**

Respectfully submitted,



Madeline A. Grant  
Secretary, SAC Academic Senate